

Adaptive Management Task Team

Conference Call Meeting Oct 31, 2012 3:00pm

Agenda

1. Review of action items from October 24 meeting
2. Framework for pilot projects
3. Discuss Advisory Group webinar
4. Confirm weekly conference call time
5. Task Team Meeting with IJC

Roll Call: Wendy Leger, Debbie Lee, Bill Werick, Jonathan Staples, Don Zelazny, Patricia Clavet, Jen Read, Dick Hibma, Sara Eddy, David Fay, Daniel Ferreira, George Controneo, Mike Shantz, Kyle McCune, Megan Bair

Review of Action Items	Lead	Status/Action
September 24-25, 2012		
Add the TRCA coastal risk assessment and Georgian Bay low water risk task to the gap analysis	Mike and Kyle	Ongoing
Add the FEMA effort in obtaining data to update their flood mapping	Mike and Kyle	Ongoing
Conduct a more in-depth Gap Analysis to fill in the tables as much as possible. Update Lake Ontario table with updated costs, anything new and what has been completed.	Gap Analysis Team	Completed Oct 30 (emailed by Mike); working on more in depth analysis
Update Lake Ontario table with updated costs, anything new and what has been completed	Mike	Ongoing; Mike has the numbers and is revising the table
Scope out the two AM pilots for Georgian Bay and the South Shore of Lake Ontario that integrate all components of the AM Plan for those regions	Mike	Ongoing; lower St. Lawrence will be added as a pilot site – see below
Secure an economist from the Corps of Engineers to assist with building the AM Business Case	Debbie/Kyle	Contact made with John Brown; need a firm scope of work in order to get a cost estimate. Debbie is working on transferring funds.
Begin the development of a set of metrics for assessing the progress and success of the AM Plan.	AM Task Team	Ongoing. Daniel has done some research to identify metrics to assess the progress and success of the AM plan. Wendy and Debbie to assist.
October 24, 2012		
Due to concerns raised by Commissioners over the term "Adaptive Management" the Task Team will explore alternative	Jen to lead	Ongoing

Review of Action Items	Lead	Status/Action
names or ways of expressing what is needed.		
Commissioners requested a short concise description of what we are doing that can be explained in 30 seconds	Jen and Don to lead	Ongoing
Commissioners requested the Task Team meet with IJC Windsor Regional staff for a briefing and cross-linking of activities.	Wendy to follow-up with Saad on a date	Discussed at Oct 31 meeting; see below
Send out update of the Gap Analysis to the Task Team	Mike	Complete; emailed Oct 30
Assign leads for different networks (Hydroclimate, Pls, Plan Evaluation etc...)	Mike and Kyle	Strategy has been drafted
Narrow list based on priorities and State involvement	Mike and Wendy	Ongoing - Mike and Wendy to send out early November
Follow up with the request to start a Pilot study on the lower St. Lawrence River and determine if there is a commitment from the Province to pursue it	Patricia	Confirmed commitment from province. Focus will be on water intakes and commercial navigation in the Montreal/Trois-Rivières area. Task Team will coordinate and consider lower St. Lawrence as a pilot site.
Engage State/Provincial reps in the advisory group about identifying the right point of contact for outreach initiatives at the State level to participate in sub-team.	Jen, Wendy and Dick (or Bonnie)	Ongoing; Jen and Dick need to finalize talking points, discuss contacts and strategy to move forward.
For the IJC meeting in Windsor be prepared to bring an information piece and how the IJC will be involved and include broader linkages between AM and other IJC initiatives.	Bill and Wendy	Ongoing
Develop the storyline piece, everyone else will offer review and comments	Bill and Wendy	Ongoing
Lead the development of the public outreach concepts (including the AM naming suggestions and sound bites	Jen	Ongoing
Megan to distribute fact sheet that she put together.	Megan	Ongoing
Send BMP list developed for New York State to Kyle and Daniel.	Don	Complete
Kyle to fill in what he has for the	Kyle	Ongoing

Review of Action Items	Lead	Status/Action
U.S. side into the current matrix.		
Everyone to go through the table and complete it for their agencies.	All	Ongoing
Send out AM Advisory Group list to everyone identifying who will contact who.	Wendy	Complete; emailed Oct 25
All calls should be complete before next meeting.	All those assigned to make calls	<p>Action: All to continue to call contacts</p> <p>Action: All send any updated email lists/contact information to Wendy, Debbie and Sara to update records</p> <p>Wendy</p> <ul style="list-style-type: none"> - Has spoken to or left messages with all on her list - Confirmed: Mayor Cooper and Phillip Chenard from the GLSLR Cities Initiative; Steve Cobham and Al Peitroniro, Environment Canada; Gavin Christie, Fisheries and Oceans Canada <p>Jonathon</p> <ul style="list-style-type: none"> - In progress; working with Jennifer Keyes on how to engage the Ontario Ministry of Environment and others <p>Dick</p> <ul style="list-style-type: none"> - Has spoken to or left messages with all on his list - Confirmed: Bonnie Fox, Conservation Ontario and Fred Dobbs, Nottawasaga Valley Conservation Authority and Patrick Donelly, Lake Huron Centre for Coastal Conservation <p>Debbie & Kyle</p> <ul style="list-style-type: none"> - Have left messages with all - Declined: Floyd Miras, US Maritime Administration; Charlie Kruger, Great Lakes Fisheries Commission - Confirmed: John Allis, US Army Corps of Engineers; Ted Hullers, International St. Lawrence River Board of Control; Ernie Drott, US Army Corps of Engineers <p>Jen</p> <ul style="list-style-type: none"> - Will be making calls this week

Review of Action Items	Lead	Status/Action
		<ul style="list-style-type: none"> - To follow up on another contact at GLFC <p>Don</p> <ul style="list-style-type: none"> - In progress; need contacts for Ohio and Pennsylvania <p>Patricia</p> <ul style="list-style-type: none"> - All confirmed: Jacque D'Astous, Marc Minglebier, Brigitte Laberge, Jérôme Faivre, Ministère du Développement durable, de l'Environnement, de la Faune et des Parcs; Pascal Marceau, Ministère de la sécurité civile - Declined: Raffa Rachid, Ministère des Transports <p>Bill</p> <ul style="list-style-type: none"> - Has sent emails to all, except Wisconsin - Debbie to provide Wisconsin contact
Send out Doodle surveys for next conference call	Wendy	Complete

Agenda Item: Framework for pilot projects (emailed by Mike October 30)	
Action Items	Lead
1. Bill to provide a list of issues about who should run these pilots to be discussed in the presentation to the IJC.	Bill
2. Mike will look at background material for the pilots and come up with a draft report with different options and how it is affected by issues discussed today.	Mike
3. Everyone to review the regional framework document Mike distributed by email October 30 and provide comments. For example, highlight your view of the pilot, things you support, outstanding issues, etc. Mike to compare with Bill's list of issues.	All by Thursday, November 8
4. Debbie and Kyle to articulate the concerns about the pilots	Debbie and Kyle

raised by the State Department and send to Mike.	
5. All options need to be scoped by November 28 th for meeting in Windsor.	All

Agenda Item: Discuss Advisory Group webinar	
Decisions	
<ul style="list-style-type: none"> - Webinar will be held November 30 at 10am - One hour meeting is expected, but will book for two hours to allow for discussion as necessary 	
Action Items	Lead
6. Send out invitation for this webinar on November 5	Wendy/Sara
7. Send out confirmed list of members in the advisory group and work plan	Wendy/Sara

Agenda Item: Confirm weekly conference call time	
Decisions	
<ul style="list-style-type: none"> - Meetings will be held Wednesdays at 3pm - No meeting November 7; next meeting November 14 - There will be no meeting next week. 	
Action Items	Lead
8. Sara to send out meeting request to team.	Sara

Agenda Item: Task Team Meeting	
Decisions	
<ul style="list-style-type: none"> - Regional meeting with IJC to be held Wednesday, November 28 from 1:30-4:00pm in Windsor - Conference call option will be available - Only Adaptive Management Task Team members to attend - Don will not be able to participate 	
Action Items	Lead
9. Meeting request to be sent to AM Task Team members	Wendy/Sara