

# Adaptive Management Task Team

## Conference Call Meeting November 14 2012 3:00pm

### Agenda

1. Review of key action items from October 31 meeting
2. Framework for pilot projects
3. Preparation for meeting Nov. 28 with IJC staff (AM storyline)
4. Webinar with AM Advisory Group on Nov.30

**Roll call:** Wendy, Patricia, Dick, Don, George, Bill, David, Mark, Mike, Kyle, John Wilson, Jonathon, Marvourneen, Sara

	Review of Action Items	Lead	Status/Action Nov 14
	<b>Ongoing Action Items</b>		
1	Add the TRCA coastal risk assessment and Georgian Bay low water risk task to the gap analysis	Mike and Kyle	Ongoing
2	Add the FEMA effort in obtaining data to update their flood mapping	Mike and Kyle	Ongoing
3	Conduct a more in-depth Gap Analysis to fill in the tables as much as possible. Update Lake Ontario table with updated costs, anything new and what has been completed.	Gap Analysis Team	Ongoing; Mike and Kyle have discussed
4	Update Lake Ontario table with updated costs, anything new and what has been completed	Mike	Ongoing
5	Scope out the three AM pilots for Georgian Bay, the South Shore of Lake Ontario and Lower St Lawrence that integrate all components of the AM Plan for those regions	Mike	Ongoing
6	Secure an economist from the Corps of Engineers to assist with building the AM Business Case	Debbie/Kyle	<p>Ongoing; John Brown is lined up; working on transferring funds</p> <p>Purpose of contract is to make an economic argument for the AM plan as a whole and account for what agencies have spent over the years on these types of activities. Aim to include in draft AM plan due mid-December</p> <p>Kyle to send draft scope of work to team for comment</p>
7	Begin the development of a set of metrics for assessing the progress and success of the AM Plan.	AM Task Team	Ongoing

	<b>Review of Action Items</b>	<b>Lead</b>	<b>Status/Action Nov 14</b>
8	Due to concerns raised by Commissioners over the term “Adaptive Management” the Task Team will explore alternative names or ways of expressing what is needed.	Jen to lead	Ongoing
9	Commissioners requested a short concise description of what we are doing that can be explained in 30 seconds	Jen and Don to lead	Ongoing
10	Commissioners requested the Task Team meet with IJC Windsor Regional staff for a briefing and cross-linking of activities.	Wendy to follow-up with Saad on a date	Meeting set for Nov 28; see discussion below
11	Assign leads for different networks (Hydroclimate, PIs, Plan Evaluation etc...)	Mike and Kyle	Ongoing
12	Narrow list based on priorities and State involvement	Mike and Wendy	Ongoing
13	Engage State/Provincial reps in the advisory group about identifying the right point of contact for outreach initiatives at the State level to participate in sub-team.	Jen, Wendy and Dick (or Bonnie)	Ongoing
14	For the IJC meeting in Windsor be prepared to bring an information piece and how the IJC will be involved and include broader linkages between AM and other IJC initiatives.	Bill and Wendy	Ongoing; see discussion below
15	Develop the storyline piece, everyone else will offer review and comments	Bill and Wendy	Draft emailed Nov 14 by Wendy All to provide comments
16	Lead the development of the public outreach concepts (including the AM naming suggestions and sound bites	Jen	Ongoing (Draft for Nov 28 meeting with IJC)
17	Megan to distribute fact sheet that she put together.	Megan	Wendy to distribute to AM team; note this is a first draft
18	Kyle to fill in what he has for the U.S. side into the current matrix.	Kyle	Ongoing  Wendy and Daniel to follow up with Kyle on additional information needed on overarching US legislation and policy, major program areas and linkages with various agencies
19	Everyone to go through the table and complete it for their agencies.	All	Ongoing
20	Send out AM Advisory Group list to everyone identifying who will contact who.	Wendy	Updated table emailed by Wendy.
21	All calls should be complete before next meeting.	All those assigned to make calls	Follow up with US contact needed  Wendy to contact Kyle re: Fish and Wildlife Commission contact

	Review of Action Items	Lead	Status/Action Nov 14
	<b>October 31 Meeting</b>		
22	Bill to provide a list of issues about who should run these pilots to be discussed in the presentation to the IJC.	Bill	Emailed to the AM Task Team
23	Mike will look at background material for the pilots and come up with a draft report with different options and how it is affected by issues discussed at Oct 31 meeting.	Mike	Ongoing  Options document available in advance of Dec 5 <sup>th</sup> conference call
24	Everyone to review the regional framework document Mike distributed by email October 30 and provide comments.	All	Ongoing; a few comments received
25	Debbie and Kyle to articulate the concerns about the pilots raised by the State Department and send to Mike.	Debbie and Kyle	Complete; included in comments provided to Mike on the pilot projects
26	Options for pilot projects need to be scoped for Nov 28 meeting	All	Ongoing; see discussion below Will not be a focus of Nov 28 <sup>th</sup> meeting

<b>Agenda Item: Framework for Pilot Projects</b>	
<p>Decisions</p> <ul style="list-style-type: none"> <li>- Pilot project options may not be discussed at the Nov 28 IJC meeting; however would like to have options complete by that time, but certainly in advance of the next Task Team call on Dec 5<sup>th</sup>.</li> <li>- New information (fact sheets, letter) is available on the Southern Georgian Bay Initiative; appears to fit well with the Adaptive Management initiative</li> <li>- Potential to initiate action together without calling it a “pilot”; promote beneficial and complimentary efforts</li> <li>- There is a proposal for a Southern Georgian Bay Initiative workshop in 2013; may be able to fit the AM work into the agenda to show the Great Lakes perspective</li> </ul>	
Action Items	Lead
1. Send out Southern Georgian Bay Initiative information to AM team	Mike
2. David to follow up with IJC to confirm that, as per the work plan, we are looking at making connections with existing regional initiatives. This may involve providing funding for mutual deliverables.	David
3. Send out information on pilot projects before Dec 5 <sup>th</sup> conference call	Mike

<b>Agenda Item: Preparation for Nov 28 Meeting with IJC Staff (AM Storyline)</b>
<p>Decisions</p> <ul style="list-style-type: none"> <li>- Meeting will start at 1pm and end at 4:30pm</li> </ul>

<ul style="list-style-type: none"> <li>- Draft agenda emailed by Wendy; times may be adjusted</li> <li>- Draft business case has been emailed to all by Wendy; intent is to give the main highlights of AM – what we are doing, what is good about it, why we are doing it, what different people may get from it, what kind of opposition might there be</li> <li>- Don and Debbie will not be able to attend the meeting; Patricia, Jonathon, David and George will participate by phone</li> </ul>	
Action Items	Lead
4. Send comments to Wendy on agenda	All
5. Send comments to Wendy and Bill on business case by Nov 23; is this the type of storyline we want to be promoting?	All
6. Arrange a webinar with John Yee at IJC	Wendy/Sara

Agenda Item: Webinar with AM Advisory Group – Nov 30	
Decisions	
<ul style="list-style-type: none"> <li>- Invitation and agenda have been sent</li> </ul>	
Action Items	Lead
7. Compare Advisory Group list with confirmed attendees for the webinar	Sara & Wendy
8. Send out Advisory Group list to the group prior to the webinar	Sara
9. Distribute draft AM plan prior to Nov 28 for discussion	Wendy

**Next meeting: December 5 at 3pm**